

July 29, 2021



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VACANCY ANNOUNCEMENT
Farm Instructional Guide
Bowers School Farm
1219 E. Square Lake Rd.
Bloomfield Hills, MI 48304

Applications are being accepted for **Farm Instructional Guide** at Bowers School Farm.

OVERVIEW: Bowers School Farm was purchased in the mid-1960s by Bloomfield Hills Schools to be used as a land laboratory. It is housed on 90 acres within Bloomfield Hills. Offering field trips, camps, and community events, the farm provides authentic place-based learning experiences. The farm is home to a number of community organizations and the Bowers High School Academy.

REPORTS TO: Education Specialist; Bowers School Farm

PRIMARY PURPOSE: The Farm Guide will contribute to increasing visitors' awareness of agriculture, local food systems, and their surrounding natural environment and cultural heritage. The Guide will foster the appreciation, enjoyment, and sustainable use of our Michigan natural and cultural resources through education with a commitment to diversity, equity, and inclusion. This position includes providing instructional support to educators in Bloomfield Hills Schools and the surrounding communities, connecting the outdoors to the classroom, in addition to contributing to community development through educational programs and community events.

The Farm Guide will be scheduled to support educational programs and community events on an as-needed basis with advance notice provided. This is an hourly, on-call position with hours that vary by the season, which may include weekend and evening work.

PRIMARY RESPONSIBILITIES:

- Work alongside staff to plan, lead, and provide educational programs and community events for diverse learners and visitors
- Attend and actively engage in required professional development and meetings
- Be responsible for implementing risk management plans to maintain the safety of students and visitors, including recognizing and reporting hazards in the outdoor setting as well as physical symptoms of participant injury and illness
- Organize, assemble, and be responsible for the materials and supplies needed for programs and community events

- Collaborate with and support volunteers
- Communicate effectively with teachers, the public, and staff
- Care for plants, animals, and site on an as-needed basis
- Supports and participates in other Bloomfield Hills Schools functions as appropriate or as needed by leadership and administrative staff

QUALIFICATIONS:

- Experience, knowledge and/or interest in the following areas is required: animal science, agriculture, wildlife, gardening, science & nature knowledge, environmental education, conservation, and outdoor interpretation
- Experience and knowledge of instructional methods for the outdoor environment is desired
- Must be comfortable working and interacting with children, youth, and adults
- Commitment to student learning, personal growth, professional development, and diversity, equity, and inclusion is required
- Must have the creativity, flexibility, and understanding required to work with a variety of people in a collaborative, team-oriented work environment
- Must be committed to the mission and purpose of Bloomfield Hills Schools and Bowers School Farm
- Strong, effective organization and communication skills, both written and verbal, are highly desired
- Clear communication skills and an orientation toward customer satisfaction.
- Proficiency in computer operation skills (e.g. Google suite, Excel, PowerPoint, Qualtrics, etc.) is required
- Currently hold child and adult CPR/first aid or willingness to become certified
- Transportation is the responsibility of the employee
- Ability to work outside in a variety of weather conditions and temperatures
- Utility vehicle and tractor driving training is required for this position and will be included in the training
- Ability to meet the physical demands of the position (i.e. animal care, traversing uneven terrain and stairs, lifting up to 25-30 lbs, and occasionally up to 50 lbs.)

STATUS: Position is currently available.

METHOD OF APPLICATION: All applicants who want to be considered for this position must create an account and submit an application through the [Oakland Human Resources Consortium](#)

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